

## Click on Create Grant Request

*Welcome to your Donor Portal!*

[CREATE GRANT REQUEST](#)

## Step #1 Select Grantee

You have three options for finding a Grantee:

[CREATE GRANT REQUEST](#)

Use the Create Grant Request form to recommend a new grant from your fund. Select a Previous Grantee you have supported, Search for Grantees in our database, or enter a nonprofit using the Manual Grantee option.

Grant Request > Choose Type

[PREVIOUS GRANTEE OR FUND](#) [SEARCH GRANTEE](#) [MANUAL GRANTEE](#)

## Previous Grantee or Fund

Grant Request > Choose Type > Search

### Choose from previous Grantees or Funds

Grantees you have given to in the past

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Other foundation funds

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## Search Grantee

[Grant Request](#) > [Choose Type](#) > Search

### Search for Grantees

## Manual Grantee

[Grant Request](#) > [Choose Type](#) > Search

### Enter Grantee information manually

\* These fields are required.

## Enter your search information

Search Results for "stray"

ROMAN CATHOLIC FOUNDATION OF EASTERN MISSOURI RESULTS CANDID RESULTS

Name	Address	EIN
<a href="#">CREATE REQUEST</a> Stray Rescue of St. Louis	2320 Pine St Saint Louis, MO 63103-2219	

1 - 1 of 1

### Search for Grantees

Grantee Name  
stray

City State

EIN

[SEARCH](#)

## Step #2 Fill out the Grant Request form and Add to Cart

## Grant Request

Grantee	Stray Rescue of St. Louis
Address	2320 Pine St Saint Louis, MO 63103-2219
Description	<input type="text"/> 0/255 characters
Amount	<input type="text"/>
Anonymous	<input type="checkbox"/>
Recurring	<input type="checkbox"/>
Attachment	<input type="button" value="Choose Files"/> No file chosen (or drag and drop anywhere on the page)
Attachment Description	<input type="text"/>
Additional Notes	<input type="text"/>

Customize an agreement statement for distributions if you desire

## Step #3 Review Grant Request(s)

Grant Request Cart			
Recipient	Description	Attachment	Amount
<input type="button" value="DELETE"/>	Stray Rescue of St. Louis 2320 Pine St Saint Louis, MO 63103-2219		200.00 <input type="button" value="EDIT"/>
Grant Request Total			200.00

Review the grant request(s) created before going to step #4.

## Step #4 Submit Grant Request

**Grant Request Cart**

Grantee	Description	Attachment	Amount	Anonymous
Stray Rescue of St. Louis 2320 Pine St Saint Louis, MO 63103-2219			\$ 200.00	No
Total			\$ 200.00	

When you click Submit Grant Requests, your recommendations will appear in your Grants list as *Request*. You will still have the ability to cancel your request at that time. Once it appears as *Pending*, our staff has begun processing and due diligence. When the grant status is *Complete*, the grant has been processed.

[SUBMIT GRANT REQUESTS](#)

**Note:** A grant request may be cancelled by the fund adviser up to the point the status is shown as “pending”. If you wish to cancel a pending grant request, please contact the RCF at 314-918-2890.

Once a grant request has been submitted the adviser will receive an email confirmation of the submission from the Donor Portal.