

DonorCentral: Recommending a Grant

Visit https://rcfstl.org/



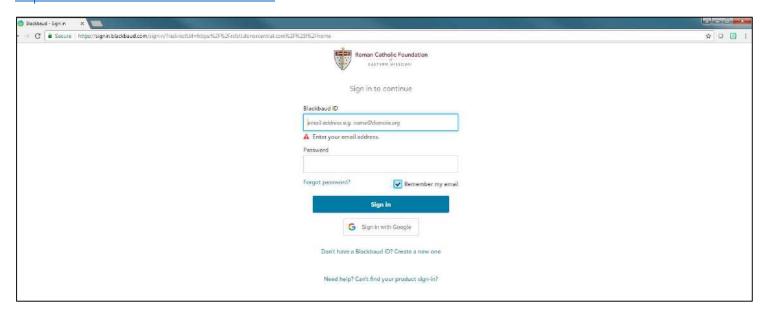
Or go straight to https://rcfstl.org/gateway/

Select Fund Access Login



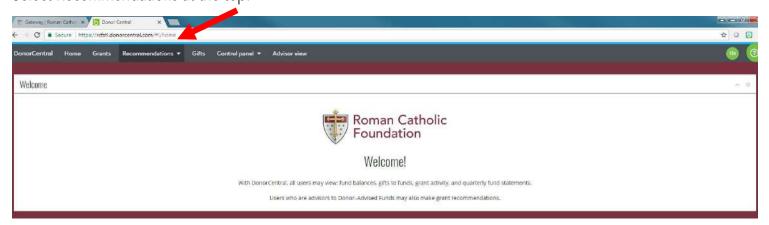
You will be directed to

https://rcfstl.donorcentral.com/#!/home

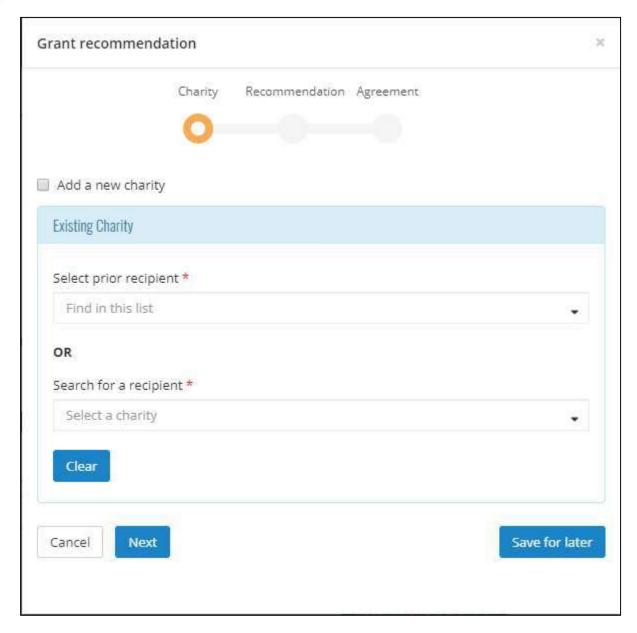


Enter your email address and password created for your DonorCentral portal

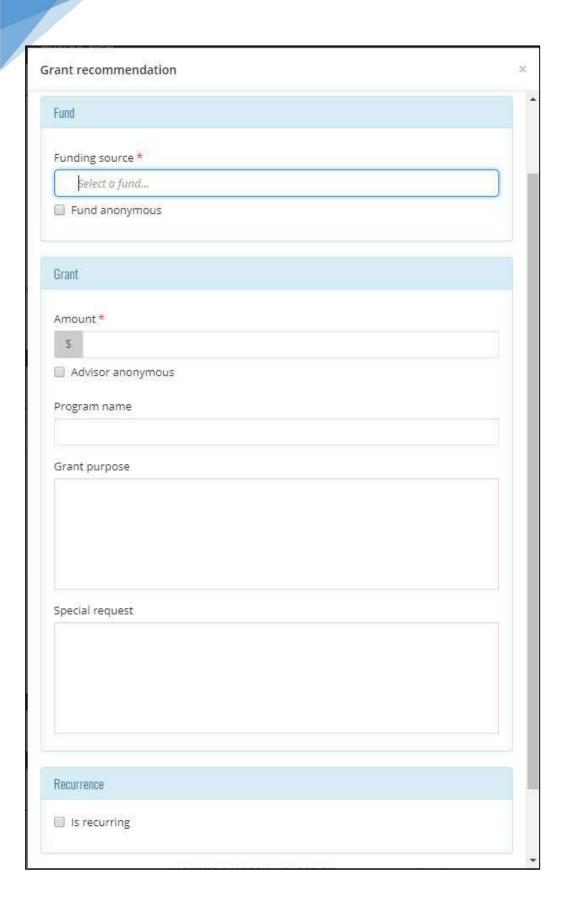
Select Recommendations at the top.



Select New. You can recommend a prior recipient, search for a recipient in our database or Add a new charity.



Fill in all the * items. All other fields are optional.

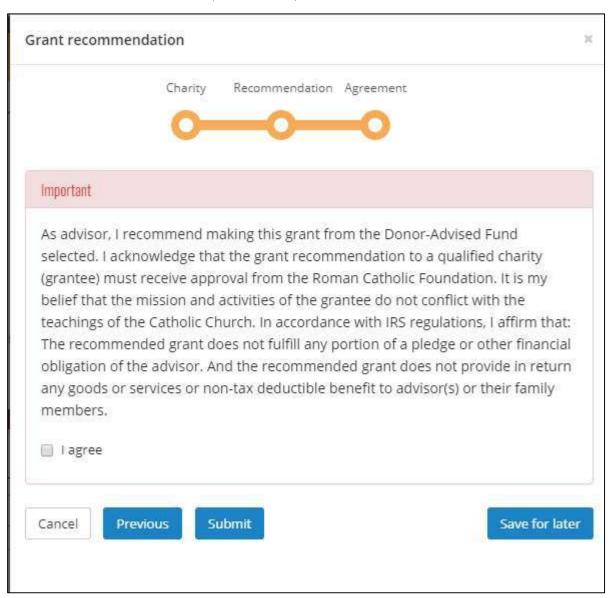


Next, you will agree to the grant recommendation agreement.

Once you submit we will process your request.

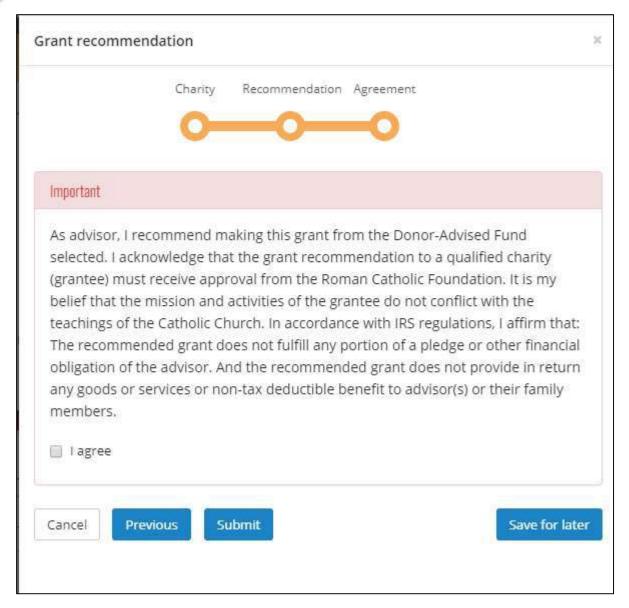
If you need to make changes you have the ability to cancel and start over.

If you are going to submit multiple grant requests see below.



If you are submitting multiple grant requests you can wait and submit them all at once so you only receive one email confirmation.

When you get to the agreement screen, select save for later instead of submit.



Then Go back to the Home Screen

All your saved for later recommendations will be there for your review.

You can Select all and submit all at once.

