

Planned Giving and Endowment Building Team Member Recruitment Letter

The following letter can be used to recruit volunteers for your Planned Giving and Endowment Building Team.

To request a Microsoft Word version of this document that you can customize for your use, please contact the Foundation at info@rcfstl.org.

Dear <<Salutation>>,

Your leadership within our organization is indispensable. It is apparent that you have a deep commitment to our mission and to God's call to serve others. Thank you for the support you have shown over the years.

As you may know, <<Organization>> has established an endowment fund at the Roman Catholic Foundation of Eastern Missouri. This permanent fund was created with the goal of securing the long-term financial future of our ministry. Annual distributions from the fund will provide for our needs now and long into the future.

In order to recognize maximum benefit from our endowment fund, we must work to build it. The Roman Catholic Foundation, our planned giving partner, provides assistance in the areas of education and marketing, and with their guidance, we can make a significant impact. To begin, we need volunteers who are dedicated to our mission and willing to educate their fellow <<parishioners/donors>> about the value of the endowment fund and of planned giving as a way to increase the endowment fund.

Because you are such a valued member of our faith community, your name immediately came to mind when I began considering who could best serve in this capacity.

I invite you to consider serving as a member of our Planned Giving and Endowment Building Team. The enclosed job description will provide additional details, and I am happy to schedule a time to discuss, by phone or in person, this important endeavor with you.

Thank you, once again, for your dedication to our organization. May God continue to bless you and your family.

Blessings,

<<Signature>>

<<Name>>

<<Title>>

<<Organization>>